

Lecture Theatre

Situated above our main exhibition and can be accessed by a lift, this modern theatre provide 96 seats (each with pull out writing board) plus has 4 wheelchair spaces.

It is equipped with extensive audiovisual facilities and an induction loop system for use with hearing aids.

Adjacent to the theatre is a lobby area and toilets (wheelchair accessible toilets are located on the ground floor).

Meeting Room in Saltpetre House

Built in 1787, the Saltpetre House provides an architecturally unusual meeting room. About 8m x 6m, it accommodates about 30 people (set up with tables and chairs) and can provide an additional space to use inconjunction with the lecture theatre e.g. for refreshments.

It has good natural light and blackouts, if audio visual facilities are required. The room is adjacent to the main visitor building and toilets.

Refreshments

Please contact us to let us know if there are any special dietary requirements and to confirm the menu, at least 7 working days in advance of the your hire.

Equipment

On request, we can supply equipment such as overhead projector, screen, whiteboard, flipchart and marker pens.

Animals

Sorry, due to the wildlife on site, only assistant dogs are admitted.

Explore the Site

Take time out of your day to discover more about this fascinating place. See our exhibitions and take a 40 min guided land train tour (tractor trailer ride seating max 24 adults per trip) into the northern end of the site, not normally accessed on foot. This is a great way to see many of the buildings used in the production of explosives and some of the wildlife — you may also catch a glimpse of our resident fallow deer.

Events

The site is open to visitors during the summer season from the end April to the end September, Weekends, Bank Holidays and Wednesdays in the Summer School Holidays 11am—5pm (last entry 3.30pm). See our website for full details of all the attractions and our events programme.

Schools Visits

Please ask for details of our History and Explorer education programmes especially for Key Stage 1 & 2 pupils. Depending on the programme, we can cater for 20 - 120 pupils.

Waltham Abbey

If you would like any further information on the area around the Royal Gunpowder Mills, please ask for a 'Waltham Abbey Day's Out' leaflet. Do not hesitate to contact us if we can help further help in the planning of your visit.

We look forward to welcoming you!



European
Route
of Industrial
Heritage



**Room &
Venue
Hire**

**ROYAL
GUNPOWDER
MILLS**
Waltham Abbey



**Unusual & Interesting Venue
Just off J26 M25 motorway**

**Booking Form &
Information**

www.royalgunpowdermills.com

Royal Gunpowder Mills,
Beaulieu Drive, Waltham Abbey,
Essex EN9 1JY

Tel: 01992 707370

E mail: info@royalgunpowdermills.com

Registered Charity No. 1062968

**BOOK THE LECTURE THEATRE/
MEETING ROOM NOW!**

1. Complete this form or
2. Book on our website - www.royalgunpowdermills.com or
3. Telephone - 01992 707370

The Royal Gunpowder Mills offers an interesting and different location for private use by your group or organisation with rooms suitable for meetings, receptions, presentations, conferences, AGM's etc.

The modern lecture theatre accommodates up to 100 people and the meeting room (in an adjacent building) is ideal for smaller occasions for up to 30 people (set up with tables and chairs). Please contact us to discuss your needs or other requirements regarding hiring our venue.

An ideal destination

- * Just off J26 of M25 motorway
- * FREE coach & car parking
- * Easy access, wheelchair accessible
- * Refreshments available—Drinks/buffet lunch can be pre-booked. Café open on summer season weekends and B/H.
- * Discover the fascinating 300 year secret history of this 170 acre with an optional site visit and land train tour.

See further information overleaf or check out our website.

Return this completed form to
**Royal Gunpowder Mills,
Beaulieu Drive, Waltham Abbey,
Essex, EN9 1JY or Fax: 01992 707372**

Group/Organisation Name:	
Contact Name:	
Contact Address:	
Postcode:	
Daytime Tel:	Fax No:
E mail:	

Date of Visit:	(dd/mm/yy)
Space Required: (please indicate) Lecture Theatre/Meeting Room/Both/Other	
Transport:	Arrival Time:
	Departure Time:
Please tell us if any of your group have special needs or anything else we need to know	

Full Day Room Hire (8am – 4.30pm)		
Booking Requirements	No. of People	Total Cost
Room with finger buffet lunch & tea/ coffee/biscuits twice @ £25 per head		
Room with tea/ coffee/biscuits twice @ £15 per head		
Room only @ £13 per head		
TOTAL		

Half Day Room Hire (8am -1pm)		
Booking Requirements	No. of People	Total Cost
Room with finger buffet lunch & tea/ coffee/biscuits twice @ £22 per head		
Room with tea/ coffee/biscuits twice @ £13 per head		
Room only @ £10 per head		
TOTAL		

Optional Site Visit and Land Train Tour	Time of Land Train	Total No. of People	Total Cost	TOTAL COST
@£7.25 per head Land train seats max 24 adults per tour				

Prices quoted are for 2009 & include VAT. Payment to 'Royal Gunpowder Mills Co Ltd'